

## **Responsibilities and Expectations of the Board of Trustees**

### **Board of Trustees Responsibilities**

1. Appoint, evaluate, and support the President and Chief Executive Officer.
2. Establish the Museum's mission, strategic direction, and major policies, as well as oversee the implementation of same.
3. Provide prudent stewardship of the fiscal resources, assets, personnel, and programs of the Museum.
4. Act with honesty, integrity, and good faith as a fiduciary of the Museum.
5. Maintain a thorough and informed perspective in relationship to the Museum's general programs and operations.

### **Expectations for Individual Board of Trustee Members**

#### **Each Trustee will:**

1. Be a committed and informed member of the Museum actively in pursuit of the implementation of the Museum Mission.
2. Be informed about the Museum's services and strengths and willing to provide guidance where necessary.
3. Actively participate, with at least 75% attendance, on at least one or more committees.
4. Be prepared for meetings with a thorough review of minutes and reports.
5. Support the Museum's promotional activities by attending at least three events annually.
6. Recommend other talented individuals who can serve on the Board.
7. Maintain open and honest communication with other board members and staff; retaining confidentiality for privileged information and compliance with any conflict of interest policies.
8. Participate in the Annual Evaluation Questionnaire and the Museum's planning efforts.
9. Be willing and accountable to either give or raise a minimum of \$10,000 annually in personal giving support to the Museum.
10. Be actively involved in the Museum's development and fundraising efforts and provide annual philanthropic support by creating new sources of philanthropy.\*

*\*Contributions by corporations, foundations and other organizations with which trustees are affiliated are encouraged and will be recognized as partial fulfillment of the trustee's personal commitment*